

Date: 02/05/2020

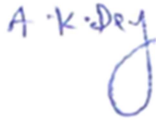
This is to notify all the respected members of IQAC that, an online meeting of IQAC (Virtual Meeting) has been scheduled **on 13th May 2020, at 11.00 am** with the following agenda:

1. Review of the existing e-learning process through college website.
2. Discussion about the introduction of more than one channels for ensuing online classes.
3. Introduction of e-examination, especially internal assessment through e-learning portal.
4. Discussion about the provision of introduction of other various on-line methods of teaching such as audio chat, video chat etc.
5. Status of new college website.
6. To discuss about the maintenance of social distancing and proper sanitisation in college building after re-opening the college.
7. To organise webinar on COVID 19 -Its precaution and social responsibility.
8. Miscellaneous.

This meeting will be held using Google meet platform. To join please use the following link:
<https://meet.google.com/oyd-hfvv-bay>

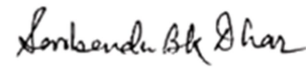
All members are requested to attend positively.

Thanks,



Dr. Asish Kumar Dey
IQAC Chairman
Principal

Principal
Triveni Devi Bhalotia College
Raniganj, Paschim Bardhaman



Dr. Sarbendu Bikash Dhar
IQAC coordinator

Co-ordinator, IQAC
Triveni Devi Bhalotia College
Raniganj, W.B.

Resolutions of the online IQAC meeting held on 13/05/2020:

Minutes of the previous meeting were read out and approved.

Agenda 1. Review of the existing e-learning process through college website.

Resolution 1: It is resolved that, to further improve the service of e learning portal of the college a help line phone number is to be arranged along with an online training for the faculty members for smooth running of the e learning system.

Agenda 2. Discussion about the introduction of more than one channels for ensuing online classes.

Resolution 2: With existing one channel, new three channels will be introduced in the e learning portal for live classes. All total 4 channels will be live in the college e-learning portal. Dr Gurupada Das, Dr Suma Dawn, Dr. Arun Mukherjee, Dr AHM Abdul Wasey and Dr. Arunabha Bandhyopahyay will prepare the new routines for all channel live classes.

Agenda 3. Introduction of e-examination, especially internal assessment through e-learning portal.

Resolution 3: It is resolved that, e- examination to be introduced in college e-learning portal. A training will be arranged by IQAC to the concerned teachers/departments regarding this.

Agenda 4. Discussion about the provision of introduction of other various on-line methods of teaching such as audio chat, video chat etc.

Resolution 4: Different modes of online teaching other than live classes will be introduced in e learning portal soon, like audio chat, video chat etc. This facility is to be provided to the departments having small student groups like PG departments, Practical based departments initially.

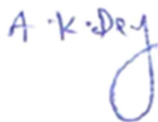
Agenda 5. Discussion over the maintenance of social distancing and proper sanitisation in college building after re-opening the college.

Resolution 5: Hand sanitizer is to be prepared in chemistry departmental laboratory of the college and that will be distributed among the needy section of the locality. Dr Sudipta Saha, Assistant Professor of the Department of Chemistry will supervise the task. In future proper steps will be taken by the college administration under the supervision of IQAC to maintain and implement the health protocol as per Government order.

Agenda 6. Organisation of a webinar on COVID 19, highlighting its precaution and social responsibility.

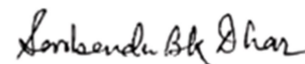
Resolution 6: A webinar will be arranged on COVID 19, highlighting its precaution and social responsibility. It will be live telecasted in You Tube channel of college. Dr A Bandyopadhyay is requested to take initiative reading this.

As there was no other agenda the meeting ended with a vote of thanks to the chair.



Dr. Asish Kumar Dey
IQAC Chairman
Principal

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